

CITY OF WADENA
 222 2nd St. SE
APPLICATION FOR LAND USE & ZONING PERMIT
COMMERCIAL & INDUSTRIAL

Date Rec'd: _____ Permit Number: _____ Zoning: _____ APN: _____

Job Address: _____ Phone: _____

Owner: _____ Address: _____

Legal Description: _____

Contractor: _____ License: _____ Phone: _____

Address: _____

Plumber: _____ Electrician: _____

Type of Work: New Building ____ Addition ____ Alteration ____ Move ____ Demolish ____
 Accessory Bldg ____ Other _____

Describe Work: _____

Off street parking spaces: _____ Building Use: _____ Estimated Cost: _____ Fee: _____

Lot Size (feet): Front: _____ Side 1: _____ Side 2: _____ Rear: _____

Building Size (feet): Length: _____ Width: _____ Height: _____ Area: _____ s.f.

Construction Type: Wood ____ Masonry ____ Structural Steel ____ Other _____ No. of Stories: _____

Type of Finish: Exterior: _____ Interior: _____

Walls: _____ x _____ x _____ O.C. Type of Flooring: Concrete ____ Wood ____ Other _____
 (Ex. 2x6x16 – Two by six – 16” on center)

Roof: Gable ____ Flat ____ Plywood ____ Steel ____ Shingles ____ Other _____

Basement: Crawl Space ____ Slab on Grade ____ Masonry ____ Wood ____ Other _____
 Wall Thickness _____ Footing Size _____

Heating: Electric ____ Fuel Oil ____ Gas ____ Other _____

Utilities: City Sewer ____ City Electric ____ City Water ____ Private Sewage System ____ Other Electric ____

Private Well: Drilled ____ Sand Point _____

New or revised utility connections require signatures from the Public Works Director and the Electric & Water Superintendent.

Has the lot been surveyed and corner stakes placed? Yes ____ No ____ Comments: _____

Will the sidewalk, driveway or curb be constructed or modified? Yes ____ No ____

This project will not interfere with any utility services. _____ (Initial)

Contact the Public Works Director to establish elevations for sidewalk, driveway or curb construction or modification.

Special Conditions: _____

*Please submit a "to scale" drawing showing the dimensions of the lot, location and size
 of all existing buildings and proposed new construction with this application.*

Gopher State One Call 1-800-252-1166 CONTRACTOR RESPONSIBLE TO CALL! Call 48 Hours before you dig!

I hereby certify that all the information contained within this application is known by me to be true and correct.

Signature of Owner or Agent _____

Date _____

All work must be completed in a period of ONE YEAR and with the provisions of this application and according to Wadena City Code Chapters 150 & 152 and will comply with required State of Minnesota regulations.

See reverse for Fees, Utility Information and Individual Sewer System requirements.

Planning/Zoning Director Sign. _____ Date Approved _____
 Fee Paid _____ Check # _____ Name on Account _____

PERMIT FEES

New Construction under \$100,000 _____ \$ 200.00	Additions & Remodeling under \$20,000 _____ \$100.00
New Construction over \$100,000 _____ \$ 250.00	Additions & Remodeling under \$100,000 _____ \$150.00
New Construction over \$500,000 _____ \$ 500.00	Additions & Remodeling over \$100,000 _____ \$200.00
New Construction over \$1,000,000 _____ \$1000.00	Awnings, Decks, Porches, Attachments _____ \$100.00
Accessory Bldgs. less than 1,000 s.f. _____ \$ 100.00	Accessory Bldgs. more than 1,000 s.f. _____ \$125.00
Fences _____ \$ 100.00	Penalty (For starting without a permit) _____ \$200.00

INDIVIDUAL SEWAGE TREATMENT SYSTEM On Site Septic System

1. Must be designed & installed by ISTS Professionals licensed by the MPCA under Minn. Rules & ISTS Standards, Chap. 7080
2. Installer name _____
3. MPCA / ISTS License # _____
4. Your ISTS must be inspected during installation by the County ISTS Inspector.

24 HOUR NOTICE IS REQUIRED FOR INSPECTIONS

Call Deana Malone, 218-631-7604, Wadena County Or 218-739-2271, Ottertail County

NOTICE: PROJECT OWNER AND/OR CONTRACTOR

BEFORE BUILDING PERMIT CAN BE ISSUED ALL UTILITY CONNECTION FEES MUST BE PAID

**The City of Wadena Light & Water Department & Public Works Department
must be contacted regarding your building project.**

THERE IS A FEE FOR CONNECTIONS AND ADDITIONAL FEES
MAY BE CHARGED FOR CONSTRUCTION OF UTILITY EXTENSIONS

**This agreement acknowledges that the person or entity to which a
Building Permit is issued is responsible for any and all utility connection fees.**

UTILITY CONNECTION FEES	
Name: _____	
Water \$	Address: _____
Sewer \$	
Electric \$	Signature: _____
TOTAL \$	Date: _____

UNDERGROUND UTILITY CONNECTIONS MUST BE INSPECTED BEFORE ANY BACKFILLING CAN START

Water Department _____ Date _____

Electric Department _____ Date _____

Sewer Department _____ Date _____

Street Department _____ Date _____