



## City of Wadena

### 2019 At a Glance Budget Information

<b>General Fund Overview .....</b>	<b>Page 3</b>
General Fund Revenue .....	Page 5
General Fund Expenditures	
General Government	
Legislative .....	Page 7
Mayor and Council .....	Page 7
City Administrator .....	Page 7
Elections.....	Page 7
Accounting .....	Page 7
City Hall Maintenance.....	Page 8
Unallocated Expenditures .....	Page 8
Interest Expense.....	Page 8
Transfers Out .....	Page 8
Planning & Zoning/WDA	
Planning & Zoning.....	Page 9
Development Authority.....	Page 9
Public Safety	
Police Department.....	Page 11
Fire Department.....	Page 11
Public Works	
General Roadway Maintenance .....	Page 13
Street Shop Maintenance.....	Page 13
Paved Streets .....	Page 13
Paved Streets & Alleys.....	Page 13
Snow & Ice Removal .....	Page 13
Street Equipment Maintenance .....	Page 14
Street Signs/Markings .....	Page 14
Parking Lots .....	Page 14
Storm Sewers .....	Page 14
Street Cleaning .....	Page 15
Waste (Refuse) Cleaning .....	Page 15
Weed Control.....	Page 15

Skating Rinks.....	Page 15
Playgrounds.....	Page 15
Wading Pool .....	Page 16
Campground.....	Page 16
Parks.....	Page 16
Park Advisory Board .....	Page 16
Airport.....	Page 16
Library .....	Page 17

**Enterprise Funds Overview..... Page 19**

Sewer Fund .....	Page 21
Golf Fund .....	Page 22
Electric Fund.....	Page 23
Water Fund .....	Page 24
Liquor Fund .....	Page 25
Wellness Center Fund.....	Page 26

## General Fund Information

### Revenues

Operating Revenues	\$	3,212,007.00
Transfer from Electric Fund	\$	307,635.00
Transfer from Liquor Fund	\$	120,000.00
Transfer from Reserve	\$	197,000.00
<b>Total Revenues</b>	<b>\$</b>	<b>3,836,642.00</b>

### Expenditures - General Government

Legislative	\$	169,276.00
Mayor and Council	\$	35,727.00
City Administrator	\$	42,684.00
Elections	\$	2,000.00
Accounting	\$	127,090.00
City Hall Maintenance	\$	28,412.00
Unallocated	\$	4,500.00
Interest Expense	\$	500.00
Transfer out to Wellness Fund	\$	140,000.00
<b>Total</b>	<b>\$</b>	<b>550,189.00</b>

### Expenditures - Planning & Zoning / WDA

Planning and Zoning	\$	91,788.00
Development Authority	\$	134,615.00
<b>Total</b>	<b>\$</b>	<b>226,403.00</b>

### Expenditures - Public Safety

Police Department	\$	1,032,580.00
Fire Department	\$	128,968.00
<b>Total</b>	<b>\$</b>	<b>1,161,548.00</b>

### Expenditures - Public Works

General Roadway Maintenance	\$	141,015.00
Street Shop Maintenance	\$	191,246.00
Paved Streets	\$	128,560.00
Paved Streets & Alleys	\$	48,279.00
Snow & Ice Removal	\$	122,538.00
Street Equipment Maintenance	\$	-
Street Signs/Markings	\$	20,786.00
Parking Lots	\$	5,312.00
Storm Sewers	\$	25,507.00
Street Cleaning	\$	45,526.00
Waste (Refuse) Collection	\$	18,576.00
Weed Control	\$	4,190.00
Skating Rinks	\$	12,695.00
Playgrounds	\$	40,941.00
Wading Pool	\$	120,282.00
Campground	\$	21,721.00
Parks	\$	203,472.00
Park Advisory Board	\$	4,100.00

Airport	\$	<u>639,597.00</u>
<b>Total</b>	<b>\$</b>	<b>1,794,343.00</b>

**Expenditures - Library**

Library	\$	<u>104,159.00</u>
<b>Total</b>	<b>\$</b>	<b>104,159.00</b>

**Total Expenditures \$ 3,836,642.00**

**Revenue over expenses \$ -**

## General Fund

### Revenue

Taxes	\$	523,915.00	
Licenses & Permits	\$	34,780.00	
Intergovernment Revenue	\$	2,179,752.00	
Charges for Service	\$	286,560.00	
Fines & Forfeits	\$	25,750.00	
Interest Earnings	\$	160,250.00	
Service Revenues	\$	1,000.00	
Transfer from Electric Fund	\$	307,635.00	
Transfer from Liquor Fund	\$	120,000.00	
Transfer from Reserve	\$	197,000.00	
	<b>\$</b>	<b>3,836,642.00</b>	<b>Total Revenues</b>



## General Government - Expenditures

### Legislative - 41100 Expenditures

Supplies	\$	-	
Services	\$	114,400.00	
Maintenance	\$	54,876.00	
Capital Outlay	\$	-	
	\$	<b>169,276.00</b>	<b>Total Expenditures</b>

### Mayor and Council - 41110 Expenditures

Salaries & Benefits	\$	29,927.00	
Supplies	\$	1,700.00	
Services	\$	4,100.00	
	\$	<b>35,727.00</b>	<b>Total Expenditures</b>

### City Administrator - 41400 Expenditures

Salaries & Benefits	\$	39,584.00	
Services	\$	2,400.00	
Maintenance	\$	700.00	
	\$	<b>42,684.00</b>	<b>Total Expenditures</b>

### Elections - 41410 Expenditures

Salaries & Benefits	\$	-	
Supplies	\$	2,000.00	
Services	\$	-	
Maintenance	\$	-	
Capital Outlay	\$	-	
	\$	<b>2,000.00</b>	<b>Total Expenditures</b>

### Accounting - 41530 Expenditures

Salaries & Benefits	\$	125,340.00	
Services	\$	1,350.00	
Maintenance	\$	400.00	
	\$	<b>127,090.00</b>	<b>Total Expenditures</b>

## General Government - Expenditures

### City Hall Maintenance - 41920

#### Expenditures

Salaries & Benefits	\$	14,062.00	
Supplies	\$	9,000.00	
Services	\$	900.00	
Maintenance	\$	4,450.00	
Capital Outlay	\$	-	
	\$	<b>28,412.00</b>	<b>Total Expenditures</b>

### Unallocated - 49350

#### Expenditures

Maintenance	\$	4,500.00	
	\$	<b>4,500.00</b>	<b>Total Expenditures</b>

### Interest Expense - 49991

#### Expenditures

Interest Expense	\$	500.00	
	\$	<b>500.00</b>	<b>Total Expenditures</b>

### Transfers Out - 49993

#### Expenditures

Transfer to Golf	\$	-	
Transfer to WDA Tax Levy	\$	-	
Transfer to Wellness Fund	\$	140,000.00	
Transfer to Electric Fund	\$	-	
Transfer to CPF	\$	-	
Transfer from Reserves	\$	-	
	\$	<b>140,000.00</b>	<b>Total Expenditures</b>



## Planning & Zoning/WDA - Expenditures

### Planning and Zoning - 41900

#### Expenditures

Salaries & Benefits	\$	73,160.00	
Supplies	\$	4,000.00	
Services	\$	9,825.00	
Maintenance	\$	4,803.00	
Capital Outlay	\$	-	
	<b>\$</b>	<b>91,788.00</b>	<b>Total Expenditures</b>

### Development Authority - 49370

Salaries & Benefits	\$	117,483.00	
Supplies	\$	1,500.00	
Services	\$	13,170.00	
Maintenance	\$	2,462.00	
Capital Outlay	\$	-	
	<b>\$</b>	<b>134,615.00</b>	<b>Total Expenditures</b>



## Public Safety - Expenditures

### Police Department - 42100

#### Expenditures

Salaries & Benefits	\$	871,330.00	
Supplies	\$	38,000.00	
Services	\$	54,300.00	
Maintenance	\$	28,950.00	
Capital Outlay	\$	40,000.00	
	<b>\$</b>	<b>1,032,580.00</b>	<b>Total Expenditures</b>

### Fire Department - 42200

#### Expenditures

Salaries & Benefits	\$	79,093.00	
Supplies	\$	7,400.00	
Services	\$	23,825.00	
Maintenance	\$	18,650.00	
Capital Outlay	\$	-	
	<b>\$</b>	<b>128,968.00</b>	<b>Total Expenditures</b>



## Public Works - Expenditures

### General Roadway Maintenance - 43100

#### Expenditures

Salaries & Benefits	\$	99,343.00	
Supplies	\$	12,156.00	
Services	\$	23,616.00	
Maintenance	\$	5,900.00	
	\$	<b>141,015.00</b>	<b>Total Expenditures</b>

### Street Shop Maintenance - 43115

#### Expenditures

Salaries & Benefits	\$	16,803.00	
Supplies	\$	5,743.00	
Services	\$	23,200.00	
Maintenance	\$	2,500.00	
Capital Outlay	\$	143,000.00	
	\$	<b>191,246.00</b>	<b>Total Expenditures</b>

### Paved Streets - 43121

#### Expenditures

Salaries & Benefits	\$	21,739.00	
Supplies	\$	106,121.00	
Maintenance	\$	700.00	
	\$	<b>128,560.00</b>	<b>Total Expenditures</b>

### Paved Streets & Alleys - 43122

#### Expenditures

Salaries & Benefits	\$	32,779.00	
Supplies	\$	12,500.00	
Maintenance	\$	3,000.00	
	\$	<b>48,279.00</b>	<b>Total Expenditures</b>

### Snow & Ice Removal - 43125

#### Expenditures

Salaries & Benefits	\$	87,938.00	
Supplies	\$	22,500.00	
Services	\$	100.00	
Maintenance	\$	12,000.00	
Capital Outlay	\$	-	
	\$	<b>122,538.00</b>	<b>Total Expenditures</b>

## Public Works - Expenditures

### Street Equipment Maintenance - 43126

#### Expenditures

Salaries & Benefits	\$	-	
Supplies	\$	-	
Services	\$	-	
Maintenance	\$	-	
	\$	-	<b>Total Expenditures</b>

### Street Signs/Markings - 43160

#### Expenditures

Salaries & Benefits	\$	7,935.00	
Supplies	\$	11,436.00	
Services	\$	15.00	
Maintenance	\$	1,400.00	
Capital Outlay	\$	-	
	\$	<b>20,786.00</b>	<b>Total Expenditures</b>

### Parking Lots - 43170

#### Expenditures

Salaries & Benefits	\$	2,897.00	
Supplies	\$	1,747.00	
Maintenance	\$	668.00	
	\$	<b>5,312.00</b>	<b>Total Expenditures</b>

### Storm Sewers - 43210

#### Expenditures

Salaries & Benefits	\$	22,217.00	
Supplies	\$	2,468.00	
Services	\$	22.00	
Maintenance	\$	800.00	
	\$	<b>25,507.00</b>	<b>Total Expenditures</b>

## Public Works - Expenditures

### Street Cleaning - 43220

#### Expenditures

Salaries & Benefits	\$	34,526.00	
Supplies	\$	3,300.00	
Services	\$	200.00	
Maintenance	\$	7,500.00	
	\$	<b>45,526.00</b>	<b>Total Expenditures</b>

### Waste (Refuse) Collection - 43230

#### Expenditures

Salaries & Benefits	\$	13,013.00	
Supplies	\$	1,263.00	
Services	\$	3,800.00	
Maintenance	\$	500.00	
	\$	<b>18,576.00</b>	<b>Total Expenditures</b>

### Weed Control - 43260

#### Expenditures

Salaries & Benefits	\$	2,872.00	
Supplies	\$	1,018.00	
Maintenance	\$	300.00	
	\$	<b>4,190.00</b>	<b>Total Expenditures</b>

### Skating Rinks - 45122

#### Expenditures

Salaries & Benefits	\$	7,450.00	
Supplies	\$	995.00	
Services	\$	3,750.00	
Maintenance	\$	500.00	
	\$	<b>12,695.00</b>	<b>Total Expenditures</b>

### Playgrounds - 45124

#### Expenditures

Salaries & Benefits	\$	14,870.00	
Supplies	\$	4,371.00	
Services	\$	5,500.00	
Maintenance	\$	6,200.00	
Capital Outlay	\$	10,000.00	
	\$	<b>40,941.00</b>	<b>Total Expenditures</b>

## Public Works - Expenditures

### Wading Pool - 45130

#### Expenditures

Salaries & Benefits	\$	1,282.00	
Supplies	\$	1,400.00	
Services	\$	1,100.00	
Maintenance	\$	11,500.00	
Capital Outlay	\$	105,000.00	
	\$	<b>120,282.00</b>	<b>Total Expenditures</b>

### Campground - 45150

#### Expenditures

Salaries & Benefits	\$	9,971.00	
Supplies	\$	2,700.00	
Services	\$	7,000.00	
Maintenance	\$	2,050.00	
Capital Outlay	\$	-	
	\$	<b>21,721.00</b>	<b>Total Expenditures</b>

### Parks - 45200

#### Expenditures

Salaries & Benefits	\$	154,155.00	
Supplies	\$	23,667.00	
Services	\$	16,400.00	
Maintenance	\$	9,250.00	
Capital Outlay	\$	-	
	\$	<b>203,472.00</b>	<b>Total Expenditures</b>

### Park Advisory Board - 45250

Salaries & Benefits	\$	-	
Supplies	\$	4,000.00	
Services	\$	100.00	
	\$	<b>4,100.00</b>	<b>Total Expenditures</b>

### Airport - 49300

#### Expenditures

Salaries & Benefits	\$	18,547.00	
Supplies	\$	46,000.00	
Services	\$	18,450.00	
Maintenance	\$	6,600.00	
Capital Outlay	\$	550,000.00	
	\$	<b>639,597.00</b>	<b>Total Expenditures</b>



## Library - 45500 - Expenditures

### Expenditures

Salaries & Benefits	\$	13,755.00	
Supplies	\$	5,100.00	
Services	\$	9,250.00	
Maintenance	\$	72,054.00	
Capital Outlay	\$	<u>4,000.00</u>	
	\$	<b>104,159.00</b>	<b>Total Expenditures</b>



## Enterprise Fund Information

### Sewer - Fund 601

Operating Revenue	\$	1,252,082.00
Operating Expenses before depreciation & transfer out	\$	<u>1,244,740.00</u>
<b>Revenues over expenses</b>	<b>\$</b>	<b>7,342.00</b>
Less depreciation	\$	378,363.00
Less transfer out to bond payment	\$	<u>16,941.00</u>
<b>Net Income (loss)</b>	<b>\$</b>	<b>(387,962.00)</b>

### Golf - Fund 602

Operating Revenue	\$	410,850.00
Transfer in from Liquor Fund	\$	<u>47,702.00</u>
Total Revenue	\$	458,552.00
Operating Expenses before depreciation	\$	<u>454,964.00</u>
<b>Revenues over expenses</b>	<b>\$</b>	<b>3,588.00</b>
Less depreciation	\$	<u>27,312.00</u>
<b>Net Income (loss)</b>	<b>\$</b>	<b>(23,724.00)</b>

### Electric - Fund 603

Operating Revenue	\$	6,102,600.00
Transfer in from Water Fund	\$	<u>20,000.00</u>
Total Revenue	\$	6,122,600.00
Operating Expenses before depreciation & transfer out	\$	<u>5,672,178.00</u>
<b>Revenues over expenses</b>	<b>\$</b>	<b>450,422.00</b>
Less depreciation	\$	530,000.00
Less transfer out to General Fund	\$	<u>307,635.00</u>
<b>Net Income (loss)</b>	<b>\$</b>	<b>(387,213.00)</b>

### Water - Fund 604

Operating Revenue	\$	944,639.00
Operating Expenses before depreciation & transfer out	\$	<u>896,750.00</u>
<b>Revenues over expenses</b>	<b>\$</b>	<b>47,889.00</b>
Less depreciation	\$	156,000.00
Less transfer out to street project bond payment	\$	20,061.00
Less transfer out to Electric Fund	\$	<u>20,000.00</u>
<b>Net Income (loss)</b>	<b>\$</b>	<b>(148,172.00)</b>

### Liquor - Fund 605

Operating Revenue	\$	2,129,000.00
Operating Expenses before depreciation & transfer out	\$	<u>2,006,930.00</u>
<b>Revenues over expenses</b>	<b>\$</b>	<b>122,070.00</b>
Less depreciation	\$	10,000.00
Less transfer to General Fund	\$	<u>120,000.00</u>
<b>Net Income (loss)</b>	<b>\$</b>	<b>(7,930.00)</b>

**Wellness - Fund 606**

Operating Revenue	\$	542,750.00
Transfer in from General Fund	\$	140,000.00
		<hr/>
Total Revenue	\$	682,750.00
Operating Expenses before depreciation & transfer out	\$	678,155.00
		<hr/>
<b>Revenues over expenses</b>	<b>\$</b>	<b>4,595.00</b>
Less depreciation	\$	257,000.00
		<hr/>
<b>Net Income (loss)</b>	<b>\$</b>	<b>(252,405.00)</b>

	<b>Total Revenue</b>	\$	11,589,623.00
	<b>Total Expense Before Depreciation &amp; Transfers</b>	\$	10,953,717.00
			<hr/>
	<b>Total Revenue Over Expenses</b>	<b>\$</b>	<b>635,906.00</b>
	<b>Total Depreciation</b>	\$	1,358,675.00
	<b>Total Transfers Out</b>	\$	484,637.00
			<hr/>
	<b>Total Budget</b>	<b>\$</b>	<b>(1,207,406.00)</b>

**Sewer Fund - 601**

**Revenues**

Taxes	\$	211,405.00	
Interest Earnings	\$	46,177.00	
Service Revenues	\$	994,000.00	
Miscellaneous	\$	500.00	
Transfers	\$	-	
	<b>\$</b>	<b>1,252,082.00</b>	<b>Total revenues</b>

**Expenses**

Debt	\$	541,422.00	
Sanitary Sewer Maintenance	\$	121,656.00	
SWR Equipment Maintenance	\$	10,689.00	
SWR Lift Stations	\$	28,496.00	
WW Treatment Plant	\$	512,295.00	
Admin & General	\$	30,182.00	
	<b>\$</b>	<b>1,244,740.00</b>	<b>Total expense before depreciation and transfer out</b>

**\$ 7,342.00 Revenues over expenses**

Depreciation	\$	378,363.00	
Transfers Out	\$	16,941.00	
	<b>\$</b>	<b>395,304.00</b>	<b>Total Depreciation and Transfers Out</b>

**\$ (387,962.00) Net income (loss)**

## Golf Fund - 602

### Revenues

Interest Earnings	\$	600.00	
Miscellaneous	\$	410,250.00	
Transfer in from Liquor Fund	\$	<u>47,702.00</u>	
	<b>\$</b>	<b>458,552.00</b>	<b>Total revenues</b>

### Expenses

Supplies	\$	53,700.00	
Course Maintenance	\$	141,031.00	
Admin & General	\$	185,012.00	
Interest Expense	\$	221.00	
Capital Outlay	\$	<u>75,000.00</u>	
	<b>\$</b>	<b>454,964.00</b>	<b>Total expense before depreciation</b>

**\$ 3,588.00 Revenues over expenses**

Depreciation **\$ 27,312.00 Total Depreciation**

**\$ (23,724.00) Net income (loss)**

**Electric Fund - 603**

**Revenues**

Interest Earnings	\$	35,000.00	
Service Revenues	\$	6,067,600.00	
Transfer in from Water Fund	\$	20,000.00	
	<b>\$</b>	<b>6,122,600.00</b>	<b>Total Revenues</b>

**Expenses**

Work Orders	\$	94,593.00	
Bond Payments	\$	60,000.00	
Bond Interest	\$	35,627.00	
Power Supply Expense	\$	3,908,965.00	
Oper Supervision & Eng	\$	24,012.00	
Oper Load Mgmt Exp	\$	25,040.00	
Oper Station Exp	\$	2,113.00	
Oper OH Line Exp	\$	4,515.00	
Oper UG Line Exp	\$	7,356.00	
Oper St Lights & Signal	\$	502.00	
Oper Meter Expense	\$	21,013.00	
Oper Installation Expense	\$	3,206.00	
Oper Misc Dis Expense	\$	17,848.00	
Mnt Supervision	\$	86,718.00	
Mnt Load Management	\$	17,018.00	
Mnt Station Equipment	\$	20,483.00	
Mnt OH Lines	\$	71,448.00	
UG Lines	\$	95,000.00	
Transformers & Capacitors	\$	11,459.00	
St Lights & Signals	\$	20,883.00	
Mnt Electric Meters	\$	5,173.00	
Mnt Misc Dist Plant	\$	15,368.00	
Customer Acct Exp Supervisor	\$	47,329.00	
Meter Reading Expense	\$	6,688.00	
Customer Records	\$	117,821.00	
Uncollectible Accounts	\$	5,000.00	
Energy Conservation	\$	95,256.00	
Admin & General	\$	268,491.00	
Schools, Mtgs & Travel	\$	15,507.00	
Safety Training	\$	21,464.00	
Non Utility Acct Exp	\$	18,883.00	
Mnt of General Plant	\$	40,762.00	
Truck & Equipment Mnt	\$	29,667.00	
Interest Expense	\$	500.00	
Capital Outlay for Inventory	\$	40,000.00	
Capital Outlay	\$	416,470.00	
	<b>\$</b>	<b>5,672,178.00</b>	<b>Total expense before depreciation and transfer out</b>

**\$ 450,422.00 Revenues over expenses**

Depreciation	\$	530,000.00	
Transfer to General Fund	\$	307,635.00	
	<b>\$</b>	<b>837,635.00</b>	<b>Total Depreciation and Transfers Out</b>

**\$ (387,213.00) Net income (loss)**

### Water Fund - 604

#### Revenues

Current Ad Volorem Tax	\$	180,338.00	
Interest Earnings	\$	46,498.00	
Service Revenues	\$	717,803.00	
Transfers	\$	-	
	\$	<b>944,639.00</b>	<b>Total revenues</b>

#### Expenses

Debt	\$	408,000.00	
Bond Interest	\$	50,978.00	
Source of Supply - Wells	\$	2,081.00	
Power & Pumping Expense	\$	85,993.00	
Wtr Purification Expense	\$	102,575.00	
Wtr Distribution Expense	\$	36,342.00	
Admin & General	\$	111,596.00	
Hydrant Maintenance	\$	16,160.00	
Meter Readyng & Expense	\$	11,967.00	
Customer Service Expense	\$	42,171.00	
Wtr Truck & Equipment	\$	3,887.00	
Interest & Loss	\$	-	
Capital Outlay	\$	25,000.00	
	\$	<b>896,750.00</b>	<b>Total expense before depreciation and transfer out</b>

**\$ 47,889.00 Revenues over expenses**

Depreciation	\$	156,000.00	
Transfer out to street project	\$	20,061.00	
Transfer out to Electric Fund	\$	20,000.00	
	\$	<b>196,061.00</b>	<b>Total Depreciation and Transfers Out</b>

**\$ (148,172.00) Net income (loss)**



## Liquor Fund - 605

### Revenues

Interest Earnings	\$	3,000.00	
Service Revenues	\$	<u>2,126,000.00</u>	
	<b>\$</b>	<b>2,129,000.00</b>	<b>Total revenues</b>

### Expenses

Merchandise	\$	1,602,100.00	
Manager Expenses	\$	198,447.00	
Cashier Expenses	\$	175,083.00	
Building Maintenance	\$	<u>31,300.00</u>	
	<b>\$</b>	<b>2,006,930.00</b>	<b>Total expense before depreciation and transfer out</b>

**\$ 122,070.00 Revenues over expenses**

Transfer to General Fund	\$	120,000.00	
Depreciation	\$	<u>10,000.00</u>	
	<b>\$</b>	<b>130,000.00</b>	<b>Total Depreciation and Transfers Out</b>

**\$ (7,930.00) Net income (loss)**

**Wellness Center - 606**

**Revenues**

Charges for Programming	\$	6,250.00	
Interest Earnings	\$	-	
Service Revenues	\$	536,500.00	
Transfer in from General Fund	\$	140,000.00	
	<b>\$</b>	<b>682,750.00</b>	<b>Total revenues</b>

**Expenses**

Grant Expenses	\$	6,250.00	
Pool Expenses	\$	172,134.00	
Therapy Pool	\$	29,443.00	
Fitness Expenses	\$	85,094.00	
Admin & General	\$	385,234.00	
	<b>\$</b>	<b>678,155.00</b>	<b>Total expense before depreciation</b>

**\$ 4,595.00 Revenues over expenses**

Depreciation **\$ 257,000.00 Total depreciation**

**\$ (252,405.00) Net income (loss)**