**APPLICATION FOR LAND USE & ZONING PERMIT**

**RESIDENTIAL**

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<tr>
<th>Date Rec’d:</th>
<th>Permit Number:</th>
<th>Zoning:</th>
<th>APN:</th>
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<td>Job Address:</td>
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<td>Owner:</td>
<td>Address:</td>
<td>Phone:</td>
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<td>Legal Description:</td>
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<td>Contractor:</td>
<td>License:</td>
<td>Phone:</td>
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<td>Address:</td>
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<td>Plumber:</td>
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<td>Electrician:</td>
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**Type of Work:**
- New Bldg
- Addition
- Alteration
- Move
- Occupancy: Single Family
- Demolish
- Accessory Bldg
- Other

**Describe Work:**
- Off street parking spaces
- Building Use
- Estimated Cost
- Fee

**Lot Size (feet):**
- Front: __________
- Side 1: __________
- Side 2: __________
- Rear: __________

**Building Size (feet):**
- Length: __________
- Width: __________
- Height: __________
- Area: __________ s.f.

**Construction Type:**
- Wood
- Masonry
- Other

**Type of Finish:**
- Exterior: __________
- Interior: __________

**Walls:**
- _____ x _____ x _____ O.C.
- Type of Flooring: Concrete
- Wood
- Other

**Roof:**
- Gable
- Flat
- Plywood
- Steel
- Shingles
- Other

**Basement:**
- Crawl Space
- Slab on Grade
- Masonry
- Wood
- Other

**Wall Thickness:**
- __________

**Heating:**
- Electric
- Fuel Oil
- Gas
- Other

**Utilities:**
- City Sewer
- City Electric
- City Water
- Private Sewage System
- Other Electric

**Private Well:**
- Drilled
- Sand Point

**This project will not interfere with any utility services.**

**Special Conditions:**

- New or revised utility connections require signatures from the Public Works Director and the Electric & Water Superintendent.

- Has the lot been surveyed and corner stakes placed? Yes _____ No _____ Comments: __________

- Will the sidewalk, driveway or curb be constructed or modified? Yes _____ No _____

  - Contact the Public Works Director to establish elevations for sidewalk, driveway or curb construction or modification.

**Please submit a “to scale” drawing showing the dimensions of the lot, location and size of all existing buildings and proposed new construction with this application.**

**Gopher State One Call 1-800-252-1166 CONTRACTOR RESPONSIBLE TO CALL! Call 48 Hours before you dig!**

**All work must be completed in a period of ONE YEAR and with the provisions of this application and according to Wadena City Code Chapters 150 & 152 and will comply with required State of Minnesota regulations.**

**See reverse for Fees, Utility Information and Individual Sewer System requirements.**

**I hereby certify that all the information contained within this application is known by me to be true and correct.**

________________________________________  ______________________
Signature of Owner or Agent  Date

_____________________________  ______________________
Planning/Zoning Director Sign.  Date Approved

Fee Paid  Check #  Name on Account
PERMIT FEES

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<tr>
<th>Item</th>
<th>Fee</th>
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<tr>
<td>New Dwelling</td>
<td>$200.00</td>
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<tr>
<td>Addn. (Over $25,000)</td>
<td>$125.00</td>
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<tr>
<td>Addn. (Under $25,000)</td>
<td>$100.00</td>
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<tr>
<td>Garage &amp; Utility Bldg.</td>
<td>$100.00</td>
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<tr>
<td>Fences</td>
<td>$100.00</td>
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<tr>
<td>Storage Shed (under 200 sq. ft.)</td>
<td>$60.00</td>
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<td>Deck</td>
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<td>Penalty (For starting without a permit)</td>
<td>$200.00</td>
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INDIVIDUAL SEWAGE TREATMENT SYSTEM
On Site Septic System

1. Must be designed & installed by ISTS Professionals licensed by the MPCA under Minn. Rules & ISTS Standards, Chap. 7080
2. Installer name
3. MPCA / ISTS License #
4. Your ISTS must be inspected during installation by the County ISTS Inspector.

24 HOUR NOTICE IS REQUIRED FOR INSPECTIONS
Call Deana Malone, 218-631-7604, Wadena County Or 218-739-2271, Ottertail County

NOTICE: PROJECT OWNER AND/OR CONTRACTOR
BEFORE BUILDING PERMIT CAN BE ISSUED ALL UTILITY CONNECTION FEES MUST BE PAID

The City of Wadena Light & Water Department & Public Works Department must be contacted regarding your building project.

THERE IS A FEE FOR CONNECTIONS AND ADDITIONAL FEES MAY BE CHARGED FOR CONSTRUCTION OF UTILITY EXTENSIONS

This agreement acknowledges that the person or entity to which a Building Permit is issued is responsible for any and all utility connection fees.

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<th>Water $</th>
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UNDERGROUND UTILITY CONNECTIONS MUST BE INSPECTED BEFORE ANY BACKFILLING CAN START

Water Department ___________________________ Date________________

Electric Department ________________________ Date________________

Sewer Department __________________________ Date________________

Street Department __________________________ Date________________